Page: Entrant information
Project name *

Category *
Please select the award category to which you wish to apply.

- ○ Honor Awards for Design Excellence
- ○ Unbuilt Architecture and Design
- ○ K-12 Education Facilities Design
- ○ Residential Design
- ○ Sustainable Design
- ○ Accessible Design
- ○ Housing Design
- ○ Higher Education Facilities Design
- ○ Hospitality Design
- ○ Small Firms Design

Firm or sole practitioner name *
All submissions will be kept anonymous during the jurying process. This information is for communications purposes only.

First name *
This will be the primary contact for BSA Design Awards communications.

Last name *
This will be the primary contact for BSA Design Awards communications.

Email address *
This will be the primary means of BSA Design Awards communications.

Phone number *

Website *

The AIA 2030 Commitment *
Is your firm an AIA 2030 Commitment firm?

○ Yes

○ No

MBE, WBE, VBE, SDVOBE, DOBE, LGBTBE *
Is your firm one or more of the following?
Read more here.

☐ Minority Business Enterprise (MBE)

☐ Women Business Enterprise (WBE)

☐ Veteran Business Enterprise (VBE)

☐ Service-Disabled Veteran Business Enterprise (SDVOBE)

☐ Disability-Owned Business Enterprise (DOBE)

☐ Lesbian Gay Bisexual Transgender Business Enterprise (LGBTBE)

☐ None of the above

Firm size *
Please indicate the size of your firm. (If your firm has multiple offices, please answer for the submitting office only.)

○ 0-25

○ 26-50

○ 51-100

○ 101-200

○ 201+

Firm demographics
If available, please provide gender demographic information pertaining to the nominated firm in percentages.

Firm demographics

If available, please provide racial and ethnic demographic information pertaining to the submitting firm. Check all that apply.

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latino
- ☐ Native Hawaiian or other Pacific Islander
- ☐ White
- ☐ Other

Firm demographics

If available, for each of the ethnic and racial identifiers used above, please specify the percentage of each employed at the firm.

_____

_____

_____

Membership status *

Please select the option that most closely matches your membership status.

- ○ I belong to an active Massachusetts AIA member firm.
- ○ I do not belong to an active Massachusetts AIA member firm.

Project location *
Street:
_____
Line2:
_____
City:
_____
Country Code:
_____
State:
_____
Zip:

Project completion date *
If exact date is not known, please select the first of the month.

_____

Client name *
Would the client like to remain anonymous?

○ Yes

○ No

○ No Client

Client Name *

_____

Client Contact Email *

_____

Client type *

○ Institutional

○ Governmental

○ Commercial

○ Residential

○ Other

Other: Please Specify *

_____

Project type *
Add a brief note about the project program.

_____

User group(s) *
Please share a brief description of user group(s), including access; equity, diversity, and inclusion; and community impact considerations

_____

_____

_____

New construction or preservation? *
Please indicate all design types that apply to your project.

☐ New construction

☐ Addition

☐ Adaptive reuse

☐ Renovation/restoration

Original or adaptation? *
Is the project design original or an adaptation of a prototype?

○   Original design

○   Adaptation of prototype

Construction budget *
If the budget must remain private, please enter "Private."

_____

Total square footage *

_____

Cost per square foot *
If the cost per square foot must remain private, please enter "Private."

_____

Total number of units (if applicable)

_____

Number of low income units (if applicable)

_____

Page: Project information - Framework for Design Excellence

In 2019, the AIA adopted the Framework for Design Excellence as the set of guidelines and requirements to assess project performance. Climate action requires a holistic approach addressing the interdependencies among people, buildings, infrastructure, and the environment. The Framework for Design Excellence provides the elements that support this vision during project evaluation. While projects submitted do not need to address all the measures included in the framework, they do need to highlight how they perform in this context and highlight relevant narratives and metrics when applicable.

This year is the first year that the BSA is using the Framework for Design Excellence as part of the submission and evaluation for all of its Design Awards categories, following the AIA's process for its Architecture Awards. Please share any feedback.

In the following sections, please provide narratives and relevant metrics to the specific measures that apply to your submission. Add N/A when not applicable or when information is not available, and where relevant, explain why this is the case. Submitters are expected to provide as much accurate data as possible.

Framework for Design Excellence Summary // In the space below, provide an overview of the submission as it relates to the Framework for Design Excellence. *

Design for Integration Focus Topics:

- Central Design Concept

- Beauty and Delight

- Integrated Process

Designing for Integration // What is the big idea behind this project--and how did the approach toward sustainability inform the design concept? Provide an overview of the project, program, and any unique challenges and opportunities. *

Design for Equitable Communities Focus Topics:

- Walkability/Human Scale/Alternative Transportation (walkscore)

- Community Engagement and Buy-in

- Social Equity

Designing for Equitable Communities // Indicate the overall character of the community engagement in the design process. *

○ No community engagement practices were applied for this project

○ Inform: Potential stakeholders were informed about the project

○ Consult: Stakeholders were provided with opportunities to provide input at pre-designed points in the process

○ Involve: Stakeholders were involved throughout most of the process

○ Collaborate: A partnership is formed with stakeholders to share in the decision-making process including development of alternatives and identification of the preferred solution

○ None of the above

Designing for Equitable Communities // How community members, inside and outside the building, benefit from the project. How does this project contribute to creating a walkable, human-scaled community inside and outside the property lines? How were community members engaged during the design and development process? How does the project promote social equity at local, regional, and global scales? *

Design for Ecosystems Focus Topics:

- Landscaping/Habitat/Biodiversity

- Dark Skies

- Bird-Friendly Design

- Site Acoustics

Designing for Ecosystems // What percent of total site area supported vegetation pre-development? (express as a % using only a number) *

Designing for Ecosystems // What percent of total site area supports vegetation (landscape or green roof) post-development? (express as a % using only a number) *

Designing for Ecosystems // What percent of landscaped area is covered by native or climate-appropriate plants supporting native or migratory animals? (express as a % using only a number) *

Designing for Ecosystems // Describe the larger or regional ecosystem (climate, soils, plant and animal systems) in which the project is cited. In what ways does the design respond to the ecology of this place? How does the design help users become more aware of or connected with place and regional ecosystems? How does the design minimize negative impacts on birds and other animals (e.g., design to prevent bird collisions, dark-sky compliant lighting)? How does the project contribute to biodiversity and the preservation or restoration of habitats and ecosystems services? *

Design for Water Focus Topics:

- Indoor Water Efficiency

- Outdoor Water Use Reduction

- Process Water Reuse

- Capture/Reuse of Greywater and/or Blackwater

- Rainwater/Stormwater Use and Management

- Net Zero Water Building (NZWB)

Designing for Water // What percent of stormwater is managed onsite? (express as a % using a number) *

Designing for Water // How does the project use water wisely and handle rainfall responsibly? Sustainable design conserves and improves the quality of water as a precious resource. Illustrate how various water streams flow through the building and site, including major water conservation and stormwater management strategies. How does the project relate to the regional watershed? Describe strategies to reduce reliance on municipal water sources. Does the project recapture or reuse water? *

Designing for Economy Focus Topics:

- Building Size

- Material Use

- Operational Requirements

- Financing and Incentives

- Community Links

Designing for Economy // Provide examples of how first cost and life cycle cost information influenced design choices. Identify any additional first-cost investments and how they are anticipated to improve life cycle costs and longer-term economic performance. *

Design for Energy Focus Topics:

- Energy Benchmarking and Goal Setting

- Passive Design Features/Climate Responsive Design

- Energy Modeling

- Onsite Renewables (solar, wind)

- Net Zero Energy/Net Zero Carbon Building

- Commissioning

Designing for Energy // What was the predicted net energy use intensity (kBtu/sf/yr) of the project, including on-site renewables (carbon offsets will not be counted)? (express as kBtu/sf/yr in a number) *

Designing for Energy // What is the actual net energy use intensity (kBtu/sf/yr) of the project, including on-site renewables (based on 1 year utility records)? (express as kBtu/sf/yr) *

Designing for Energy // How much energy does the project use? Is any of that energy generated on-site from renewable sources, and what is the net carbon impact? How did analysis of local climate inform the design challenges and opportunities? Describe any energy challenges associated with the building type, intensity of use, or hours of operation, and how the design responds to these challenges. Describe energy-efficient design intent, including passive design strategies and active systems and technologies. How are these strategies evident in the design, not just the systems? *

Design for Well-being Focus Topics:

- Natural and Artificial Lighting

- Thermal Comfort

- Indoor Air Quality

- Happiness

- Biophilia/Connection to Nature

- Acoustics

- Food/Movement/Exercise

Designing for Well-being // What percent of regularly occupied floor area have direct views of the outdoors? (express as a % using a number) *

Designing for Well-being // Describe strategies for optimizing daylight; indoor air quality; connections to the outdoors; and thermal, visual, and acoustical comfort for occupants and others inside and outside the building. How does the design promote the health of the occupants? Describe design elements intended to promote activity or exercise, access to healthy food choices, etc. Outline any material health strategies, including any materials selection criteria based on third-party chemicals of concern lists, such as Living Building Challenge Red List, EPA chemicals of concern, etc. Include key results on occupant comfort from occupant satisfaction surveys. *

Design for Resources Focus Topics:

- Safer Material Selection

- Material Sourcing

- Embodied Carbon

- Construction Waste Diversion

Designing for Resources // What is the estimated carbon emissions (metric ton CO2) associated with building construction, including the extraction and manufacturing of materials used in construction? (express as MT CO2 using a number) *

Designing for Resources // Sustainable design includes the informed selection of materials and products to reduce product-cycle environmental impacts while enhancing building performance. Describe efforts to optimize the amount of material used on the project. Outline materials selection criteria and considerations, such as enhancing durability and maintenance and reducing the environmental impacts of extraction, manufacturing, and transportation. Identify any special steps taken during design to make disassembly or reuse easier at the building's end of life. What other factors helped drive decision-making around material selection on this project? *

_____

_____

_____

Designing for Change Focus Topics:

- Flexibility and Future Adaptability

- Risk Assessment

- Resilience

- Passive Survivability

Designing for Change // What percentage of floor area, if any, represents adapting existing buildings? (express as a % using a number) *

_____

Designing for Change // What is the estimated service life of the project? (express as years using a number) *

_____

Designing for Change // Which of the following best describes the projects' ability to survive without utility power? *

○ Not habitable without power

○ Passive survivability

○ Partial back-up power

○ Full back-up power

○ None of the above

Designing for Change // Reuse, adaptability, and resilience are essential to sustainable design, which seeks to maintain and enhance usability, functionality, and value over time. Describe how the project is designed to facilitate adaptation for other uses and/or how an existing building was repurposed. What other uses could this building easily accommodate in 50 to 100 years? In what ways did the design process consider climate action over the life of the building? Describe the project's resilience measures: How does the design anticipate restoring or adapting function in the face of stress or shock, such as natural disasters, blackouts, etc.? How does the project address passive survivability (providing habitable conditions in case of the loss of utility power)? *

Design for Discovery Focus Topics:

- Post-occupancy Evaluation and Engagement

- Relationships/Graphic Signing/Training

- Knowledge Sharing and Lessons Learned

- Discovery That Influences Behavior

Designing for Discovery // Has a post-occupancy evaluation been conducted? *

○   Yes

○   No, but a POE will be conducted

○   No, and a POE will not be conducted

Designing for Discovery // Has the building performed in ways that matched expectations during design? Post-occupancy evaluation can include monitoring thermal and daylight conditions, and energy and water consumption; surveys of occupant comfort; and studies of how the building is actually occupied and used. What lessons for better design have been learned through the process of project design, construction, and occupancy, and how have these been incorporated in subsequent projects? Describe ways the lessons have been shared with a larger audience (publications, lectures, etc.) and how the project may have influenced industry practices. Describe the processes used to maintain long-term relationships between the design team and those occupying and operating the building; identify how both the users and designers benefited. *

Digital project portfolio *

The jury will evaluate your project based on the project information, including the Framework for Design Excellence information, submitted on the previous pages, and this digital project portfolio.

Note: Jurors have a limited amount of time with each submission, so please format accordingly.

The portfolio should:

- Be uploaded as a PDF

- Be no longer than 20 pages

- Be no larger than 25 MB

- Include images and plans with captions

- Include a project description no longer than 250 words. You should tell the story of your project, and you should address at least one of the BSA's three Impact areas: Equity, Environment, and Advancing Architecture.

Project description and images

Conceal or omit all references to the architecture firm or architect on all materials submitted.

At-a-glance project description *
In 50 words or fewer, give a basic description of your project (program, context, impact).

_____

_____

_____

Project description *
Your project description should be 250 words maximum and the same as the one you use in your digital project portfolio. This is the narrative that will introduce your project to the jurors, who have limited time with each project.

Use this opportunity to tell a clear and compelling story about your project. Please address at least one of the BSA's three Impact areas: Equity, Environment, and Advancing Architecture.

Note: Jurors have a limited amount of time with each submission, so please format accordingly.

Please upload your project description as a .doc or .pdf file.

Image files

Please submit 10 images minimum and 20 images maximum.

Please submit images in the order of your preference for publication/recognition, should your project be awarded.

There should be no text on images that are photographs.

All visual materials should be uploaded as .tif or .jpg files. Images should be 2000 pixels wide and 300 dpi minimum.

Name image files using the following convention: #ProjectName_PhotographerName.

should correspond with the order in which images are uploaded and in which they should be viewed (01-10 at minimum; 01-20 at most).

If there is no photographer, credit the image to the firm (or other appropriate party).

Read and check to agree *
I grant the BSA a nonexclusive license to use the materials submitted in connection with the BSA Design Awards.

☐   I agree to these terms.

Page: Project credits

General contractor *
If there was no general contractor for your project, enter "none."

_____

General contractor email address *
If not applicable, please enter "NA."

_____

Associated architecture firm(s) or architect(s) *
If there were other architecture firms or architects working on this project, please list them here. If not applicable, please enter "none."

_____

Associated architecture firm(s) or architect(s) role(s) *
Please clearly define the role of the submitting firm or architect, plus the role(s) of all associated architecture firms and architects.

Additionally, please include how all firms should be properly credited (for example, "Submitting Firm with Associated Architect").

If not applicable, please enter "NA."

Associated architecture firm(s) email address(es) *
Please list associated architecture firm(s) email address(es). Separate each email address with a semicolon.

If not applicable, please enter "NA."

Photographer(s) *
If the firm or architect is the photographer, please enter firm or architect name.

Photographer(s) email address(es) *
Please list photographer email address(es). Separate each email address with a semicolon.

Consultants *
Please list all other project consultants and subconsultants. Separate each consultant with a semicolon.

Consultants email addresses *
Please list all project consultants' contact emails. Separate each email address with a semicolon.

Affirmations and submission

If you cannot answer 'Yes' to the affirmations on this page, you are not eligible to submit for this award.

Please contact awards@architects.org if you have any questions about the following policies and statements.

Intern declaration *
I affirm that I do not have unpaid intern architects, including working students, and neither does any firm of which I am an owner or manager, or for which I am submitting.

⊙   Yes

Code of Ethics and Professional Conduct *
The rules of Conduct of the AIA Code of Ethics are mandatory for all AIA members and enforceable by the National Ethics Council.
Rule 1.401 - Members shall not engage in harassment or discrimination in their professional activities on the basis of race, religion, national origin, age, disability, caregiver status, gender, gender identity, or sexual orientation.
Rule 1.402 - Members shall not engage in conduct involving wanton disregard of the rights of others.
Rule 2.104 - Members shall not engage in conduct involving fraud.
Though you may not be a member of the AIA or the Boston Society of Architects/AIA (BSA/AIA), we ask all submitters to complete this affirmation.
I affirm that I abide by Rules 1.401, 1.402, and 2.104 of the 2018 AIA Code of Ethics.

⊙   Yes

BSA/AIA Statement on Equity, Diversity, Inclusion, and Harassment *
Equity, diversity, and inclusion are fundamental to the values reflected in our code of professional ethics and must be fostered throughout our organization, the profession, our workplaces, and communities. The BSA strives to cultivate a sense of safety and belonging for all individuals while creating an atmosphere of deep collaboration that cuts across demographic and hierarchical lines.
I affirm that I uphold these values in all my business practices, as does any firm for which I am submitting.

⊙   Yes

By submitting this entry, I affirm that the submitting firm and all architecture firms involved in the project agree that the information and/or materials being submitted are complete and accurate.